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## Town of Culver One Time Sewer Fee Forgiveness Policy

Each resident of Culver or customer of the town water and sewer utility is eligible for a one-time sewer fee forgiveness. The forgiveness will be allowed only once per customer account at a given address. The same customer cannot apply for or receive the forgiveness for sewer service at the same physical address more than one time. (If the same customer moves to another location or has multiples accounts for multiple properties, those additional accounts would remain eligible for the program.)

In the event of a water leak where the utility customer can demonstrate that the water used by the customer did not enter the public sewer system, the customer will be eligible to petition town council for a one-time sewer bill forgiveness. The customer still will be responsible for any water charges or fees for water actually used, but the customer can apply for forgiveness of the sewer rate charges if the customer can demonstrate to the town's satisfaction that the leaking portion of the water did not enter the public sewer treatment system. To receive the one-time sewer forgiveness, the customer must submit an application for the town's one time sewer forgiveness program and receive approval from town council on said application.

To determine the amount of sewer forgiveness that will be applied to the individual bill, the town clerk or his or her designee shall determine a 12-month average sewer fee for the account and adjust the sewer portion of the bill down to the 12-month average. The difference between the original bill (including the leak) and the adjusted bill shall be subject to the approval of town council as part of the Town of Culver's one time sewer fee forgiveness program.

Culver Town Council  
*Ginny Munroe*  
President  
*Sally Ricciardi*  
Vice-President  
*David Beggs*  
*Joel Samuelson*  
*Tammy Shaffer*  
Town Manager  
*Jonathan Leist*  
Clerk-Treasurer  
*Karen Heim*

**Town of Culver One Time Sewer Fee Forgiveness Application**

I, \_\_\_\_\_, the undersigned, do hereby request a one-time  
(Print Customer Name)

sewer fee forgiveness in the amount of \$ \_\_\_\_\_.

I understand that this is a one-time sewer fee forgiveness program and cannot be applied for at the same property address by the same account holder more than one time.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Account number

\_\_\_\_\_  
Customer Address

*Office Use Only*

*Water Leak confirmed by:*

*Notes:*

*Usage:*

*12 month average:*

*Difference:*

*Sewer fee total:*

*Sewer fee forgiveness:*

*Refund approved by council:*

*Refund processed:*